



Level 1 Robinson's Galleria
Ortigas, Quezon City
www.summitmedia.com.ph

Digital Ad Job Order Form

**Summit Media
Use Only**

AD Tracking Number

Ad Title:	Magazine:	Issue Month/Year:
Agency Name:	Client:	
Agency Contact Person:	Contact No.:	

File Name _____ AD Size: _____ Others _____

File Type PS PDF/X1a Others _____

File Creation Program Illustrator Ver. ____ InDesign Ver. ____ Photoshop Ver. ____
 FreeHand Ver. ____ Others _____

Delivery Method CD-R/RW DVD-R Quickcut

FTP url: _____

With Contract Proof YES NO

1. Have I embedded all the fonts? YES NO

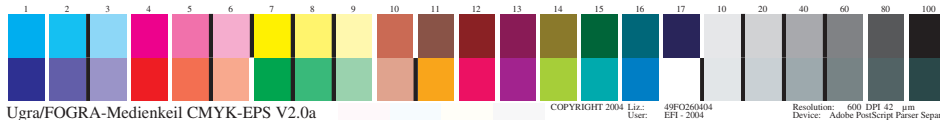
2. Did I generate the file using ISO Coated Ver. 2 ECI Profile? YES NO

3. Are all the links (200-400 dpi) included in the file? YES NO

4. Are all the colors set to CMYK (except for 5th Spot Color)? YES NO

5. Have I included all the trim/bleed marks? YES NO

Ugra/FOGRA-Media Wedge CMYK - Ver. 2.0a or 2.2a YES NO



First Proof:	Second Proof:	Third Proof:
Client's Signature:		
Date of Receipt:		
Remarks: (to be filled up by Summit Media only.) First proofs will be printed as is / without any image manipulation or file resizing		

* Additional charges apply for proofs produced after the first proof.